

Work Package 9: EU Exchange Activities and monitoring

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Task 9.1 - EU Exchange activities

- Participation to a joint kick-off meeting arranged by the EASME for all coordinators of the initiative, in order to share ideas and experiences, and to encourage networking between the project teams.
- Participation and contribution to the targeted exchange activities with other projects of the Initiative, organized by the EASME and its service providers. **One meeting per year** is expected, with the participation of two persons representing two different members of the consortium.
- ENEA, CSA, AGCI, ITS, Archimedes

Task 9.2 – Monitoring and evaluation

- Delivery of a detailed document reporting on the expected impacts of the action, prepared on the basis of the set of performance indicators submitted in the proposal. The document would also include baseline and assumptions for the calculation of the indicators. This document would be submitted to EASME at month 4 of the action.
- Report on the progress of each of the performance indicators, to be submitted together the interim report.
- Report on the progress of each of the performance indicators, to be submitted together the final report.
- Participation and contribution to a final meeting at EASME premises to discuss with EASME staff the key findings of the action and the achieved impacts.
- **Tutti**

Task 9.3 – IEE Common Dissemination Activities

- Contribution, upon request by the EASME, to the development of specific information material (IEE Mag, videos, images etc.) as well as inputs to European portals (e.g. BUILD UP) and databases in the quality and form specified.
- ENEA, AGCI, Archimedes

Outputs and deliverables

Outputs :

- O 9.1** Participation in EU exchange activities
- O 9.2** Project information made available to other related projects
- O 9.3** Comprehensive and detailed quantification of the performance indicators, monitoring and reporting
- O 9.4** Delivery of agreed presentation materials and media tools

Deliverables:

- D 9.1** Report with set of updated performance indicators including their baseline and assumptions for calculation
- D 9.2** IEE Common dissemination activities